

Miami Township Fire and EMS Operating Procedures



TITLE:	RUN CARD OPERATING PROCEDURE		#401
EFFECTIVE DATE:	11/15/2013	DATE AMENDED:	10/03/2015
REVIEW DATE:	04/03/2016	APPROVED BY:	Chief Steve Kelly

This Operating Procedure shall take effect immediately and shall remain in effect until superseded.

PURPOSE

Establish an Operating Procedure (OP) for the routine response of apparatus and command staff to certain type incidents.

These are not rules, but Procedures to be used under the best of conditions with the optimum resources available. It is important to note that judgment and discretion must be used on all functions, activities and operations of the department.

SCOPE

This Procedure applies to how units will be dispatched to certain type incidents within Miami Township.

DEFINITIONS

Run Card

A computer-aided dispatch (CAD) program used to identify which units that will be dispatched for an emergency.

Run cards for Miami Township Fire and EMS (MTF&EMS) are set up as alarms.

PROCEDURES

A. Run Cards

Run Cards for MTF&EMS are based upon the need for personnel and by Event Code Type per the Clermont County Communications Center.

B. Alarm Assignments

1. Alarm assignments have been built into the Run Card system of the CAD Program of the Clermont County Communications Center.
2. Any fire incident where a 1st alarm assignment is not originally dispatched, the Incident Commander or company officer of a first due unit can request the incident to be upgraded to "structure fire."
3. Whenever additional units are needed for incidents, the Incident Commander will request additional alarms (2nd, 3rd alarm and so on).
4. Certain event types DO NOT have alarms. If additional resources are needed, a request should be made for the specific resource required for a particular event.
5. For any structure fire response, all 1st alarm companies will be continued. No companies will be canceled until a proper and thorough investigation is performed that confirms that additional companies are no longer required.



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C. Run Card Chart for Fire Events

The following chart lists the type and number of resources based upon the type of fire event and alarm.

EVENT	ALARM	COMMAND	ENGINE	AERIAL	MEDIC	OTHER
AIRCRAFT ACCIDENT	1 st	D26, IMAT	6	2	2	SQ94
APPLIANCE FIRE	1 st	D26	1	1		
BIO HAZARD INCIDENT	1 st	D26	1			
BOATING ACCIDENT	1 st	D26	2		1	B26, R26
	2 nd		1	1	1	
BOMB THREAT	1 st	D26	1			
CHIMNEY FIRE	1 st	D26	1	1		
CO ALARM	1 st		1			
CO ALARM WITH SYMPTOMS	1 st	D26	1		1	
DUMPSTER FIRE	1 st		1			
DUMPSTER FIRE WITH EXPOSURE	1 st	D26	1			
ELECTRICAL FIRE (INSIDE)	1 st	D26	1	1		
ELECTRICAL FIRE (POLE, TRANSFORMER)	1 st		1			
EMERGENCY TO PROPERTY	1 st		1			
FIELD FIRE	1 st	D26	1			BRUSH
FIELD FIRE WITH EXPOSURE	1 st	D26	1			BRUSH
FIRE ALARM	1 st	D26	1	1		
FIRE ALARM TEST/WORK	1 st		1			
FOUND EXPLOSIVE	1 st	D26	1			
FUEL SPILL	1 st		1			
GAS LEAK	1 st		1			
GAS LEAK (INSIDE, OUTSIDE)	1 st		1			
GAS LEAK WITH SYMPTOMS	1 st	D26	1		1	
HAZMAT ACCIDENT	1 st	D26	1			
ICE RESCUE	1 st	D26	2		1	R26
	2 nd		1	1	1	
LIGHTNING STRIKE (NO FIRE)	1 st	D26	1	1		
MISCELLANEOUS FIRE REQUEST	1 st		1			
ODOR OF SMOKE (INSIDE)	1 st		1			
POSSIBLE OPEN BURN	1 st		1			
RESCUE/ENTRAPMENT	1 st		1			
SMOKE IN THE AREA	1 st		1			
STRUCTURE FIRE	1 st	D26, IMAT	4	1	1	SQ94
	2 nd		2	1	1	RECALL
	3 rd		2	1	1	
	4 th		2	1	1	
	5 th		2	1	1	
STRUCTURE FIRE WITH ENTRAPMENT	1 st	D26, IMAT	6	2	2	SQ94
	2 nd		2	1	1	RECALL
	3 rd		2	1	1	
	4 th		2	1	1	
	5 th		2	1	1	
TRAIN ACCIDENT	1 st	D26	1		1	
UNKNOWN TYPE FIRE	1 st		1			
VEHICLE CRASH	1 st	D26	2		1	
VEHICLE ENTRAPMENT	1 st	D26	2		1	
VEHICLE FIRE	1 st	D26	1			
WIRES DOWN	1 st		1			



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D. Run Card For EMS Medical Priority Dispatch System (MPDS) Event Codes

All EMS dispatches will receive one ambulance.

The following type EMS MPDS incidents will also have an engine and the District 26 supervisor respond: MVA, cardiac arrest, stabbing/shooting, drowning and electrocution with power line involvement.

1. If an engine is not assigned to the call, one can be requested by the assigned ambulance.
 - a. The District 26 supervisor or company officer may assign the engine to the EMS detail at their discretion.

CODE	CATEGORY
6 Echo 1	6 - Breathing Difficulty
9 Bravo 1	9 - Cardiac Arrest
9 Delta 1	
9 Echo 1 - 6	9 - Cardiac Arrest (Various Sub-categories)
14 Delta 1 and 3	14 – Drowning
15 Delta 1 - 3	15 – Electrocution
15 Echo 2	
27 Delta 1 - 5	27 - Stab/Gunshot/Penetrating Trauma
29 Bravo 1 - 5	29 - Traffic Collision
29 Delta 1 - 5	
31 Echo 2	31 - Subject Unconscious

E. Multiple Dispatches

Whenever multiple call are received (fire alarms, storm response, etc.) the District 26 supervisor should consider “holding” alarms and diverting MTF&EMS units to investigate the alarms instead of relying upon mutual-aid for these type incidents.

F. Recall

The District 26 supervisor or Command Officer has the discretion to recall personnel in order to assist with operations.

G. Incident Management Assistance Team (IMAT)

The IMAT for MTF&EMS consists of officers from various departments.

The Fire Chief is responsible for designating the members of IMAT 26.